

Budge Budge College

Notice

23/05/2025

It is notified for the information to all concerned that following Summer schedule will commence on & from 26/05/2025 (Monday) and will continue up to 30/06/2025 (Monday). All offline classes will remain suspended during the period. C.U. Examinations and related works (invigilation, evaluation of answer scripts, posting of marks in CU portal etc) will be conducted as per University schedule in this period as usual.

The following instructions to be observed during the period: -

- (1) On Saturday the College office will remain closed in this period if no C.U. examination scheduled on that day.
- (2) HOD's are requested to arrange online classes during the period as and when required and keep record of the same.
- (3) HOD's are requested to take initiative to initiate and complete the mandatory internship for Semester-II & Semester -IV students during the period.
- (3) All Teaching Staff requested to attend at least 2 days a week (excluding their preparatory days) and they must attend all meetings, allotted examination duties /any other responsibilities assigned by the college during this period.
- (4) HOD must ensure presence of faculty members in their respective departments on all working days.
- (5) Library will open 4 days a week from 11 A.M. to 4 P.M.
- (6) A seminar (will be notified in due course) may be tentatively held after 05/06/2025. All Teaching staff, Non-teaching staff have to attend the said seminar positively and teaching staff should ensure the presence of students of their respective departments in the said seminar.
- (7) Non-teaching Staff who are engaged with cleaning job (Bikash Roy, Sanjoy Mondal and Sandip Kayal) have to attend college positively during the period and engage with cleaning and watering of plants of the college as usual.
- (7) The college will remain closed on 06/06/2025,07/06/2025 and 27/06/2025 on account of Day before Id-Ud-Zoha, Id-Ud-Zoha and Rathayatra respectively.

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Principal

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